

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Administrative Code - Scholarship Seminole Program

DEPARTMENT: Leisure Services

DIVISION: Parks and Recreation

AUTHORIZED BY: Joe Abel

CONTACT: Kathryn Clifford

EXT: 2161

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute a Resolution establishing Section 28.25 Scholarship Seminole Program of the Seminole County Administrative Code.

County-wide

Joseph R. Abel

BACKGROUND:

The Scholarship Seminole Program proposal was previously approved by the Seminole County Board of County Commissioners at the September 23, 2008 County Commission meeting. This request is to formalize the program through the process of addition to the Seminole County Administrative Code, establishing Section 28.25. The enclosed attachments represent the program details as previously presented; including program resolution and administrative code language.

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize for the Chairman to execute the Resolution establishing Section 28.25 Scholarship Seminole Program of the Seminole County Administrative Code.

ATTACHMENTS:

1. Proposed Administration Code Section 28.25 Scholarship Seminole Program
2. Resolution
3. Previous BCC Agenda Item Memo

<p>Additionally Reviewed By:</p> <p><input checked="" type="checkbox"/> County Attorney Review (Ann Colby)</p>

SECTION 28. LEISURE SERVICES

28.25 SCHOLARSHIP SEMINOLE PROGRAM

A. PURPOSE. The Seminole County Leisure Services Department is committed to providing quality recreational opportunities to all residents of Seminole County regardless of their economic status. The fees associated with most recreational programming represent a philosophy that the participant should cover the direct costs of providing the service. The Board of County Commissioners authorized the Leisure Services Department to offer reduced fees, when appropriate, so all residents can benefit from community recreational opportunities. *Scholarship Seminole* is created to offer the youth in Seminole County the opportunity to participate in recreational programming regardless of economic status.

B. POLICIES AND PROCEDURES. The Leisure Services Department Director is authorized to administer the *Scholarship Seminole* Program. Policies and procedures governing the *Scholarship Seminole* Program shall be incorporated in the Leisure Services Department Operating Manual and shall be consistent with other Department policies and procedures applicable to leisure services programs.

C. PROGRAM MANAGEMENT. The administration, coordination, permitting, and record keeping will be accomplished through the Administrative Offices of the Leisure Services Department, with the Special Projects Program Manager serving as the *Scholarship Seminole* Program Manager. The Special Projects Program Manager will:

- (1) Explain program to interested participants,
- (2) Administer the application process for all potential program participants,
- (3) Assist the Director in securing Program funding,
- (4) Administer volunteer hours for program participants,
- (5) Administer registration procedures for program participants,
- (6) Provide analysis and reports to the Board of County Commissioners and Director of Leisure Services upon request, and
- (7) Coordinate the creation, distribution, and marketing of promotional materials for the *Scholarship Seminole* Program.

D. AUTHORITY. Resolution _____-R-_____ adopted _____

THE FOLLOWING RESOLUTION WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA, AT THEIR REGULARLY SCHEDULED MEETING ON THE ___ DAY OF _____, 2009.

WHEREAS, Seminole County Ordinance No. 89-28 created the Seminole County Administrative Code; and

WHEREAS, Seminole County Resolution Numbers 89-R-438 and 05-R-151 adopted the Seminole County Administrative Code; and

WHEREAS, the Seminole County Administrative Code needs to be amended from time to time to reflect changes in the administration of County government; and

WHEREAS, the Board of County Commissioners desires to amend sections of the Seminole County Administrative Code to offer the youth in Seminole County the opportunity to participate in recreational programming regardless of economic status,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA THAT,

The Seminole County Administrative Code is hereby amended by the addition of Section 28.25, "Scholarship Seminole Program", as more particularly described in the attachment.

ADOPTED this _____ day of _____, 2009.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
BOB DALLARI, Chairman

Date: _____

Attachment:
Section 28.25

Consent**9/23/2008****Item #**

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM****SUBJECT:** Leisure Services Department Scholarship Seminole Program**DEPARTMENT:** Leisure Services**DIVISION:** Parks and Recreation**AUTHORIZED BY:** Joe Abel**CONTACT:** Kathryn Clifford**EXT:** 2001**MOTION/RECOMMENDATION:**

Approve the implementation of the Leisure Services Department, Scholarship Seminole Program; authorize the Leisure Services Department Director to make appropriate participant fee adjustments in accordance with Scholarship Seminole Program guidelines; and further authorize the Leisure Services Director to enter into Scholarship Seminole Program Agreements with qualified participants in accordance with Scholarship Seminole Program guidelines as defined.

County-wide

Joe Abel

BACKGROUND:

Please see attached Scholarship Seminole Program proposal with adjustments as requested during the Commission meeting of August 12, 2008.

STAFF RECOMMENDATION:

Staff recommends that the board approve the implementation of the Leisure Services Department, Scholarship Seminole Program; authorize the Leisure Services Department Director to make appropriate participant fee adjustments in accordance with Scholarship Seminole Program guidelines; and further authorize the Leisure Services Director to enter into Scholarship Seminole Program Agreements with qualified participants in accordance with Scholarship Seminole Program guidelines as defined.

Adjustments have been made to the program proposal as discussed at the Board of County Commission meeting on August 12, 2008.

ATTACHMENTS:

1. Scholarship Seminole Program Proposal
2. Agreement

Additionally Reviewed By: <input checked="" type="checkbox"/> Budget Review (Ben Crawford, Lin Polk, Lisa Spriggs) <input checked="" type="checkbox"/> County Attorney Review (Ann Colby) <input checked="" type="checkbox"/> Revenue Review (Cecilia Monti, Lisa Spriggs)
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