

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Expenditure & Payroll approval Lists; BCC Minutes; Clerk's Received and Filed

**DEPARTMENT:** Clerk's Office

**DIVISION:**

**AUTHORIZED BY:** Sharon Peters, Sabrina O'Bryan    **CONTACT:** Sandy McCann    **EXT:** 7662

**MOTION/RECOMMENDATION:**

Approval of Expenditure Approval Lists dated October 5, 13, and 19, 2009; and Payroll Approval List dated October 15, 2009; approval of BCC Official Minutes dated October 27, 2009; Clerk's "Received and Filed" - for information only.

County-wide

Susan Krause

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**BACKGROUND:**

See attached Clerk's Report dated 11-10-09.

**ATTACHMENTS:**

1. Clerk's Report 11-10-09

<b>Additionally Reviewed By:</b> No additional reviews
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**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT: Expenditure & Payroll Approval Lists; BCC Minutes; Clerk's Received and Filed; and Clerk's Briefing**

DEPARTMENT Clerk's Office DIVISION: County Commission Records

AUTHORIZED BY Susan Krause *SK* CONTACT: Sandy McCann EXT. 7662

Agenda Date 11-10-2009 Regular  Consent  Work Session  Briefing

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**MOTION/RECOMMENDATION**

Approval of Expenditure and Payroll Approval Lists  
Approval of BCC Official Minutes

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**BACKGROUND:**

1. Expenditure Approval Lists dated October 5, 13, and 19, 2009; and Payroll Approval List dated October 15, 2009
2. BCC Official Minutes dated October 27, 2009
3. Clerk's "Received and Filed" - for information only
4. Clerk's Briefing

Reviewed by:
Co. Att _____
OMB _____
Other _____
DCM _____
CM _____

**CLERK'S REPORT  
CLERK'S BRIEFING  
NOVEMBER 10, 2009**

**I. ITEMS FOR CONSIDERATION FROM COUNTY FINANCE**

**A. EXPENDITURE APPROVAL AND PAYROLL APPROVAL LISTS**

Expenditure Approval Lists dated October 5, 13, and 19, 2009; and Payroll Approval List dated October 15, 2009, presented.

ACTION REQUESTED: Motion approving same.

**II. ITEMS FOR CONSIDERATION FROM COUNTY COMMISSION RECORDS OFFICE**

**A. OFFICIAL MINUTES**

Request approval of BCC Minutes dated October 27, 2009.

ACTION REQUESTED: Motion approving same.

**B. RECEIVED AND FILED - For Information Only.**

1. U.S. Department of the Interior, U.S. Geological Survey Joint Funding Agreement for Florida Integrated Science Center - Orlando as executed by the Roads-Stormwater Manager on October 1, 2009.
2. Copies of e-mails dated September 30 and October 5, 2009, from Bruce McMenemy to Cindy Coto and Tad Stone and from Susan Krause to Bruce McMenemy, Cindy Coto and Tad Stone regarding Leadership Training Course on P-Card.
3. Recorded Restrictive Use Covenants by Clarkson Concepts, Inc. regarding properties at 2537 Georgia Avenue; 2407 Hartwell Avenue; and 746 Sherwood Drive.
4. Work Orders #17 and #18 to PS-5124-02.

5. Work Order #125 to PS-5165-04.
6. Amendment #1 to Work Order #38 to CC-1075-06.
7. Work Order #68 to PS-1074-06.
8. Amendment #3 to Work Order #26 to PS-1074-06.
9. Copies of e-mails from Bruce McMenemy to Cindy Coto and from Cindy Coto to Bruce McMenemy regarding \$3,091 purchase of a Stairmaster Treadmill; and copies of e-mails from Leeanna Raw to Bruce McMenemy and Cindy Coto and from Bruce McMenemy to Leeanna Raw and Cindy Coto regarding same.
10. Copies of e-mails from Sharon Peters to Sandy McCann and from Sandy McCann to Sharon Peters regarding outstanding BCC document (Focus Performing Arts Agreement) for April 14, 2009.
11. Letter dated October 2, 2009, from Donna Gardner, Casselberry City Clerk, to Clerk Maryanne Morse regarding Annexation Ordinances.
12. Copy of executed Amendment to Memorandum of Right-of-Way Consent Agreement with Florida Power & Light Company, as approved by the BCC on March 10, 2009.
13. First Amendment to IFB-600673-09, Simplex Grinnell, LP.
14. Seventh Amendment to RFP-4253-05, Hinton Enterprises, Inc.
15. Parks Contracts for Services with Lisa Cilfone; Clifford Franke; Jack Fiorenza; Deborah Coeil; Diane White; Stephan B. Dodd; Susan Dodd; David D. Mease, Jr.; Jason Smith; Lindsay Holcomb; and Revathy Sudhakar.

16. Seventh Amendment to RFP-600094-06, Nanak's Landscaping Grounds Maintenance, Inc.
17. Performance and Payment Bonds for Work Order #3 to RFP-4277-09, Miller Construction Services, LLC.
18. Change Order #5 to Work Order #2 for CC-2183-07.
19. Closeout of Work Order #2 to CC-2183-07.
20. Development Orders as follows: 5655 Red Bug Lake Road, Regency Center, LP; 271 Hound Run Place, Santos Pardo; 1517 Eden Hall Point, San Sebastian Estate Homes; 2930 Harbour Grace Ct., Martha Garcia; 3626 Supreme Court, Kerry K. & Bradley S. Giedd; Lot 25 Wellington Terrace, Wellington Terrace HOA, Inc; 1151 Scenic Point Road, Celia da Silva; 3533 Foxcroft Circle, Ellen Schatz; and 2987 AAMCO Alafaya Trail, Fun Factory & More, Inc.
21. Copy of e-mail from Bruce McMenemy dated October 9, 2009, to Joseph Forte; Andrew Neff; Frank Raymond; Ray Hooper; Bob Hunter; Cindy Coto; Drew Jeter; Maryanne Morse; Susan Krause; and Sandy McCann regarding CH2M Hill Work Order #27 to PS-5190-05.
22. Surety Rider No. 1 (Bonds) to RFP-0613-06, Skanska USA/Wharton-Smith Joint Venture.
23. Parks Contracts for Services for Thomas Wilks and Faith Jones.
24. Work Orders #1 and #2 to PS-3914-08.
25. Fourth Amendment to Term Contract IFB-3099-05, Airwick Professional Products.
26. Copies of e-mails from Bruce McMenemy to BCC; BCC Aides; Cindy Coto; Joseph Forte; Janet Davis; Lisa Spriggs; Sandy McCann and Maryanne Morse regarding Disclosure of Human Resource Passwords (with attachments).

27. Work Order #13 to RFP-4240-05.
28. Amendment #1 to Work Order #20 for PS-5175-04.
29. Copy of letter to the Florida Department of Revenue from Lisa Spriggs, Fiscal Services Department, regarding FY 2009/10 Certification of TRIM Compliance (with attachments).
30. Development Order for 104 Brewer Street, Moses & Nilda Estremers.
31. Recorded First Amendment to Right-of-Way Consent Agreement with Florida Power & Light Company, as approved by the BCC on March 10, 2009.
32. Change Orders #3 and #4 to CC-3077-08.
33. Memorandum to Sandy McCann from Denes Balo, Clerk's Finance, regarding FY 2008/2009 Amended Budget.
34. Copy of Memorandum to Denes Balo from Sandy McCann regarding receipt of FY 2008/2009 Clerk's Amended Budget.
35. Recorded Denial Development Order for Kentucky Square, Ann Takvorian, for BCC meeting of July 28, 2009.
36. Copies of Recorded Satisfactions of Lien for Case No. 08-142-CEB, 571 Grove Court Trust, and Case No. 08-11-CEB, American Home MTG Servicing, as approved by the BCC on Sept. 22, 2009.
37. Amendment #1 to Work Order #11 for RFP-4277-09.
38. Change Order #2 to Work Order #33 for CC-1075-06.
39. Work Order #24 to PS-5175-04.

40. Closeout of CC-2059-07.
41. Amendment #1 to Work Order #1 for PS-3556-08.
42. Change Order #1 to Work Order #40 for CC-1075-06.
43. Change Orders #3, #4 and #5 to Work Order #30 for CC-1075-06.
44. Title Opinion for Ligonier Academy of Theology.
45. Cash Maintenance Bond and Escrow Agreement for the Lake Mary Westin in the amount of \$7,445.44.
46. Work Order #15 to RFP-4277-09.
47. Change Order #1 to CC-4205-09.
48. Warranty Deed for Chapman Road, Parcel No. 116, granted by Luis R. and Jennie Nieves.
49. Performance Bond for RFP-4277-09.
50. Bids as follows: IFB-600749-09; RFP-600751-09; CC-4923-09 and CD; and RFP-600729-09.

### III. CLERK'S BRIEFING