

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Administrative Code Amendment and Fee Resolution for Natural Lands Summer Camp

DEPARTMENT: Leisure Services

DIVISION: Natural Lands

AUTHORIZED BY: Joe Abel

CONTACT: Lori Harsock

EXT: 2001

MOTION/RECOMMENDATION:

Approve an amendment to the County Administrative Code and fee resolution for Natural Lands Summer Camp to allow the Department to administer and manage the program with the established fees of \$135.00 per student.

County-wide

Amy Raub

BACKGROUND:

In cooperation with partners, the Natural Lands Division has hosted a very successful summer camp program at the Ed Yarborough Nature Center in the Geneva Wilderness Area for the past seven years. This year, the Natural Lands Division wishes to administer the camp through the Leisure Services Department. The summer camp serves middle school aged students from age 11-13. Two weeks of summer camp are provided, with 18 students in each week. Previously, the charge for the camp was \$125.00 per student to pay for contractors, camp supplies and water for participants. The Natural Lands Division is requesting an amendment to the Administrative Code to add a fee resolution in order to administer the summer camp. The cost of the camp to the students will be \$135.00 per student, which allows enough funds for two scholarships, camp supplies and payment for instructors.

STAFF RECOMMENDATION:

Staff recommends that the BCC approve the Amendment to the Administrative Code and the execution of the fee resolution for Natural Lands Division Summer Camp.

ATTACHMENTS:

1. Fee Schedule
2. Resolution
3. Economic Impact Statement

Additionally Reviewed By:

- Budget Review (Ben Crawford, Lin Polk, Lisa Spriggs)
- County Attorney Review (Ann Colby)
- Revenue Review (Cecilia Monti, Lisa Spriggs)

SECTION 20. FEE RESOLUTIONS
20.35 LEISURE SERVICES SCHEDULE

A. PURPOSE. To establish a fee schedule for the Leisure Services Department in the day-to-day operations, to cover all of the costs for Parks and Recreation programs operated by Seminole County, and to encourage co-sponsorship of sporting events between the County and sporting event sponsors and recognizes that the normal fixed fees charged users for use of County fields, courts and other facilities may not be appropriate for co-sponsored tournaments and that co-sponsorship with shared tournament revenues may be more advantageous to the County.

B. PARKS AND RECREATION FEE SCHEDULE ¹

Activity	Fees
(1) TENNIS	
Court Rental - 8:00 am - 5:00 pm	4.00 hour/court
Court Rental - 5:00 pm - 10:00 pm	6.00 hour/court
Lessons (Junior & Adult; 1 hour)	9.00 person/lesson
Women's/Men's/Mixed Doubles/	2.00 hour/person
Round Robin Tennis Programs	
Junior Training Program	13.00/2-hour lesson/person
(includes court usage from 12 p.m. - 5 p.m.)	
Team League Fees &	
Multiple Booking Rentals	a. \$100.00 team/full season (8 months)
	b. \$ 50.00 team/half season (4 months)
Tennis Tournament (County Sponsored)	
Registration Adult Singles	34.00 person
Registration Adult Doubles	35.00 team
Registration Rookie Tournaments	30.00 person
Registration Junior	34.00 person
Ball Machine Rental	5.00/hour plus court fee
Ball System	11.00/hour
Ball Hopper	3.00 each
Tennis Balls	5.00 per can
Court Rental for Outside Tournaments	4.00/scheduled match
(2) RACQUETBALL	
Court Rental 8:00 am - 10:00 pm	6.00 hour/court

¹ NOTE: A portion of some of the fees is remitted to the Florida Department of Revenue as sales tax.

Racquetball Round Robin (weekly).....	4.00/person/hour
Racquetball Tournament	
Junior	
1st Event.....	10.00
2nd Event.....	5.00
On Site Registration.....	5.00 additional fee
Adult	
1st Event.....	20.00
2nd Event.....	10.00
3rd Event.....	5.00
On Site Registration.....	5.00 additional fee
Racquetballs.....	5.00 per can

(3) ATHLETIC FIELD AND ROLLER HOCKEY RINK RENTALS

8:00 am - 5:00 pm	16.00 hour/field or rink
5:00 pm - 10:00 pm	23.00hour/field or rink
Basketball court reservation	6.00 hour/court
County Softball Tournament Entry Fee	225.00 team
Maintenance Crew (2 people & equipment)	40.00 per hour
(Crew charge effective after 3:30 pm weekdays and all day Saturdays, Sundays and County Holidays.)	

(4) ADULT LEAGUES

Softball League	
(includes ASA fee & trophies)	400.00/team/season
Senior Softball League	
(1 umpire/Senior Leagues).....	340.00 team/season
Basketball	17.50 game/team
Protest Fee	50.00 per protest

(5) YOUTH GROUPS/LEAGUE PLAY

Softball	
League Play 8:00 am – 5:00 pm	16.00/hour/field
League Play 5:00 pm – 10:00 pm	23.00/hour/field
Football/Soccer	
League Play 8:00 am – 5:00 pm	16.00hour/field
League Play 5:00 pm – 10:00 pm	23.00/hour/field
Tournaments	
8:00 am – 5:00 pm	16.00/scheduled game
5:00 pm – 10:00 pm	23.00/scheduled game

(6) CAMPING

Lake Mills Park (up to 4 campers)	15.00 site/day
Group Camping (non-profit groups only)	30.00 site/day
Mullet Lake Park (up to 4 campers).....	15.00 site/day

(7) PAVILION RESERVATIONS:

Pavillion rentals must be paid for in full upon being reserved.

Lake Mills Park	
Large Pavilion.....	50.00 1/2 day
Small Pavilion.....	30.00 1/2 day
Red Bug Lake Park	
Large Pavilion.....	50.00 1/2 day
Small Pavilion.....	30.00 1/2 day
Sanlando Park	
Large Pavilion.....	50.00 1/2 day
Small Pavilion.....	30.00 1/2 day
Sylvan Lake Park	
Large Pavilion.....	50.00 1/2 day
Small Pavilion.....	30.00 1/2 day

(8) SPORTS TRAINING FACILITY

(a) Laundry Room.....	16.00/hour
(b) Shower/Dressing room.....	16.00/hour
(c) Training Room.....	16.00/hour
(d) Weight Room	16.00/hour
(e) Multipurpose room A or B.....	16.00/hour
(f) Conference room A	16.00/hour

Meeting rooms may be utilized by County Departments and Agencies at no cost subject to availability.

(9) NOT FOR PROFIT CAMP/PROGRAM RATES

Non profit organizations shall be granted a 25% discount on all Parks & Recreation Division designated fees.

(10) CO-MANAGED OR CO-SPONSORED TOURNAMENTS/EVENTS

Fees may be collected for events/tournaments owned and controlled by local, state, regional or national organizations at a variable rate as determined by the organization and the County. A portion of these fees may be returned to the organization as per contractual requirements on a case-by-case basis.

Event staff (per staff member) 30.00/hr
 (Number of staff required to be determined by Parks & Recreation Manager based upon the size and complexity of event.)

(11) MIDWAY COMMUNITY CENTER RENTAL

Full Day 50.00 8 a.m. – 10 p.m.

(12) DAMAGE ASSESSMENT FEES

Additional fees may be assessed if damage or loss occurs or if extra clean-up is required, as determined by the Parks & Recreation Division Manager.

(13) CREDITS AND REFUNDS

Administrative adjustments may be made to the above fees for Parks and Recreation to provide for refunds and credits when approved by the Manager of Parks and Recreation. Credits and refunds for programs and rentals are issued for injury, illness, and classes cancelled due to inclement weather.

(14) DEPOSITS

For rentals utilizing fields: \$300.00 non-refundable deposit is due upon rental confirmation. Final balance is due prior to start on event day. Deposit is applied to rental balance owed and there will be no refund of deposit.

C. NATURAL LANDS SUMMER CAMP

(1)	Fee for camp (per student).....	\$135.00 per week
(2)	Late Pickup (after 5:00 p.m.).....	\$ 5.00 per day
(3)	Early Drop Off (before 8:30 a.m.).....	\$ 5.00 per day

C.D. AUTHORITY. Resolution 2007-R-166 adopted September 11, 2007
 Resolution 2007-R-42 adopted March 13, 2007

THE FOLLOWING RESOLUTION WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA, AT THEIR REGULARLY SCHEDULED MEETING ON THE _____ DAY OF _____, 2008.

WHEREAS, Seminole County Ordinance No. 89-28 created the Seminole County Administrative Code; and

WHEREAS, Seminole County Resolution Numbers 89-R-438 and 05-R-151 adopted the Seminole County Administrative Code; and

WHEREAS, the Seminole County Administrative Code needs to be amended from time to time to reflect changes in the administration of County government, and

WHEREAS, the Board of County Commissioners encourages the participations of students in environmental education; and

WHEREAS, it is common practice for fees to be charged for summer camps; and

WHEREAS, the Board of County Commissioners has determined that fees shall be adopted from time to time, to cover all or a portion of the costs for Natural Lands Division programming; and

WHEREAS, the Board of County Commissioners recognizes that new or revised fees are periodically needed to cover new programs or new costs,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA THAT,

The Seminole County Administrative Code is hereby amended by revisions, additions, and deletions in Section 20.35, "Leisure Services Schedule", as more particularly described in the attachment.

ADOPTED this _____ day of _____, 2008.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
BRENDA CAREY, Chairman

Date: _____

Attachment
Section 20.35 "Leisure Services Schedule"

Not for Execution

ECONOMIC IMPACT STATEMENT

DATE: April 1, 2008

DEPT./DIVISION: Leisure Services/
Natural Lands

CONTACT PERSON: Amy Raub

EXTENSION: 407-349-0959

DESCRIBE PROJECT/PROPOSAL: For the past seven years, the Natural Lands Division partnered with other agencies (Orlando Science Center and Conserve All-Ways, Inc.) to hold a summer camp. This year, the Natural Lands Division wishes to administer the camp in-house in order to better serve our contractors and the community. The summer camp serves middle school aged students from age 11-13. Two weeks of summer camp are provided, with 18 students in each week. Previously, the charge for the camp was \$125.00 per student to pay for contractors, camp supplies and water for participants. This year, the price will be \$135.00 to cover the above-listed costs plus add funds for two scholarships.

DESCRIBE THE DIRECT ECONOMIC IMPACT OF THE PROJECT/ PROPOSAL UPON THE OPERATION OF THE COUNTY: No funds should have to be paid out of the Natural Lands Division budget to hold the summer camp. Payment by participants will cover payment for contractors (\$3,200.00), printing, County personnel time, camp supplies and if needed, two scholarships. The expenses for the summer camp have been paid out of the Natural Lands Endowment Fund (113010). If the camp is full, the estimated revenue to offset the above expenses will be \$3,900.00.

DESCRIBE THE DIRECT ECONOMIC IMPACT OF THE PROJECT/ PROPOSAL UPON THE PROPERTY OWNERS/TAX PAYERS/CITIZENS WHO ARE EXPECTED TO BE AFFECTED:

In the past, the price of the camp has been \$125.00. This year, the fee will be \$135.00 to allow for two fewer students in the camp and for scholarships if needed. The impact of the \$10.00 change will be minimal to the community and will allow for a lower teacher/student ratio. The program will recover 100% of the cost of the program; therefore, there is a 0 negative impact to tax payers.

IDENTIFY ANY POTENTIAL INDIRECT ECONOMIC IMPACTS, POSITIVE OR NEGATIVE WHICH MIGHT OCCUR AS A RESULT OF THE PROJECT PROPOSAL:

The positive impact of this program is that we foster environmental stewardship to over 5,000 Central Florida citizens and students each year through our environmental education programming, of which summer camp is a part. Additionally, our citizens will be better served by an in-house program.