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**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM****SUBJECT:** Budget Amendment Status Report FY 2007/08**DEPARTMENT:** Fiscal Services**DIVISION:** Budget**AUTHORIZED BY:** Lisa Spriggs**CONTACT:** Lin Polk**EXT:** 7177**MOTION/RECOMMENDATION:**

Information briefing. No action required.

County-wide

Lin Polk

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**BACKGROUND:**

Pursuant to Seminole County Administrative Code #22.5, Section I(3)(b), the Board of County Commissioners has empowered the County Manager or designee, as designated Budget Officer, to authorize specified intra-departmental budget amendments. In compliance with Section I(4)(b) of the referenced code, reporting is being provided to the Board of all budget amendments approved under the administrative authority granted and of budgetary performance and status throughout the fiscal year.

Seminole County Administrative Code 22.5, Section I (3)(b) authorizes the following:

"(i) Transfers of non-project appropriations within a fund or subfund and within a department or division that do not alter or amend a Department's or Division's Board approved work plan.

(ii) Transfers of appropriations among subfunds/business units and object classifications established to facilitate compliance with a specific grant funding agreement.

(iii) Transfers among sub-objects within a project within a fund or subfund or among a Family of Projects, when deemed necessary as a management tool.

(iv) Transfer from Project Contingency to provide additional funds required for a deficient capital outlay project.

(v) Transfer to Project Contingency from a capital outlay project upon completion of the unexpended budget.

(vi) Transfer required for the sole purpose of proper accounting treatment of the item, which do not modify the original budgetary intent."

Attached is status report of all intra-departmental budget amendments approved (under the administrative authority granted) for the seven month period ended April 30, 2008. Amendments #08-31 through #08-40 are currently being reported to the Board.

Project contingencies established under the authority of this code during this timeframe are

also attached. Additionally, BCR #08-22 included on this meetings consent agenda is reflected as part of the 2001 Infrastructure Sales Tax Fund (Fund 11541) project contingency being reported.

**ATTACHMENTS:**

1. 11500 Project Contigency Report
2. 11541 Project Contigency Report
3. FY2007/08 Budget Policy Transfer Log

<b>Additionally Reviewed By:</b> No additional reviews
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Infrastructure Sales Tax (1991)  
Project Contingency

Beginning Balance -

BAR/BCR #	Project #	Project Name	
BCR 08-16	00229201	I-4 Pedestrian Bridge Lighting	230,936

Ending Balance 230,936

Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

Infrastructure Sale Tax (2001)  
Project Contingency

Beginning Balance -

BAR/BCR #	Project #	Project Name	
BCR 08-10	00192588	Geneva Area Sidewalk	70,000
DFS 08-28	00205302	SR 434 (Montgomery to I-4)	(10,000)
BCR 08-22	00192596	Upsala Sidewalk	125,000

Ending Balance 185,000

Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

**DFS REPORT  
FY 2008**

DFS #	Date	Fund Name Department	Division	From (Object Class)		From Project Name	To Project Name	Amount	Transfer Type I(3)(b)	Description
				From Business Unit Name	To Business Unit Name					
<del>08-01 Thru 08-10</del>			<del>Voided</del>							
<del>08-11</del>	<del>10/04/07</del>		<del>Voided</del>							<del>Voided</del>
08-12	10/08/07	Natural Lands/Trails Bond Fund Leisure Services	Natural Lands	Planning - Trails 32100		Capital Outlay Capital Outlay	Natural Lands/Land	\$ 16,849	(iii)	Managerial Tracking.
<del>08-13</del>	<del>10/08/07</del>		<del>Voided</del>							<del>Voided</del>
<del>08-14</del>	<del>10/15/07</del>		<del>Voided</del>							<del>Voided</del>
08-15	10/17/07	Natural Lands/Trails Bond Fund Public Works	Engineering	Trails Development 2001		Capital Outlay Capital Outlay	Big Tree Park Trailhead	\$ 50,000	(iii)	Managerial Tracking.
08-16	10/17/07	Infrastructure Sales Tax Fund - 2001 Public Works	Engineering	Engineering - 11541		Capital Outlay Grants & Aids	Red Bug Lake Rd/St RD 436	\$ 7,000,000	(vi)	Accounting adjustment.
08-17	11/06/07	General Fund Administrative Services	Fleet	Fleet Contract - 00100		Operating Expenditures Capital Equipment		\$ 2,600	(i)	Supplemental funding - equipment.
<del>08-18</del>			<del>Voided</del>					-		<del>Voided</del>
08-19	11/15/07	General Fund Constitutionals	Sheriff	Sheriff - Operations		Personal Services Capital Outlay		\$ 77,900	(vi)	Accounting adjustment.
<del>08-20</del>			<del>Voided</del>					-		<del>Voided</del>
08-21	11/20/07	General Fund Leisure Services	Parks & Recreation	Sanlando Park	Red Bug Lake Park	Capital Equipment Capital Equipment		\$ 700	(i)	Change in Allocation.
08-22	12/20/07	Fire Protection Fund Public Safety	EMS/Fire	Fire Rescue - Operations		Operating Expenditures Grants & Aids		\$ 5,241	(i)	Supplemental funding - CRA
08-23	12/31/07	Infrastructure Sales Tax Fund - 1991 Public Works	Engineering	Engineering		Capital Outlay Capital Outlay		\$ 648,000		
<del>08-24 Thru 08-26</del>			<del>Voided</del>							<del>Voided</del>
08-27	01/17/08	General Fund Information Technology Services	Development	Business Analysis and Application Development		Operating Expenditures Capital Outlay	Modular Walls	\$ 8,700	(vi)	Accounting adjustment.
08-28	01/16/08	Self Insurance Fund Administrative Services	Support Services / Risk	Risk Management/Safety	Support Services / Risk	Other Uses Operating Expenditures		\$ 5,999,592	(vi)	Accounting adjustment.
<del>08-29</del>	<del>02/07/08</del>		<del>Voided</del>							<del>Voided</del>
08-30	02/05/08	Public Works	Engineering	Engineering - 11541	Engineering - 11541	Capital Outlay Capital Outlay	SR 434 (Mont to I-4)	\$ 30,000	(iii) & (iv)	Managerial Tracking & Project Contingency
08-30	02/05/08	Public Works	Engineering	Engineering - 11541	Engineering - 11541	Capital Outlay Capital Outlay	Project Contingency SR 434 (Mont to I-4)	\$ 10,000	(iii) & (iv)	Managerial Tracking & Project Contingency
08-31	02/28/08	Information Technology Services	Director's Office			Capital Outlay Capital Outlay	Telephone Refresh Telephone Refresh	\$ 650,000	(vi)	Accounting adjustment.
<del>08-32</del>	<del>02/28/08</del>		<del>Voided</del>							<del>Voided</del>

**DFS REPORT  
FY 2008**

DFS #	Date	Fund Name		From (Object Class)			Transfer		Amount	Type I(3)(b)	Description
		Department	Division	From Business Unit Name	To Business Unit Name	To (Object Class)	From Project Name	To Project Name			
08-33	03/04/08		Voiced								Voiced
08-34	03/11/08	Community Services	Community Assistance	CDBG Administration	CDBG			\$ 50,443	(ii)		
08-35	03/11/08	Community Services	Community Assistance	Affordable Housing 06/07	SHIP			\$ 35,370	(ii)		Operational Adjustment
08-36	03/11/08	Community Services	Community Assistance	Hurricane Housing Recovery Grant	HHRP			\$ 18,100	(ii)		Operational Adjustment
08-37	03/11/08	Community Services	Community Assistance	Affordable Housing 05/06	SHIP			\$ 22,151	(ii)		Operational Adjustment
08-38	03/12/05	Various Library Services	Library Services	Various	Various	Various		\$ -	(ii)		Operational Adjustment
08-39	04/11/08	General Fund Information Technology Services	Development	GIS	GIS	Operating Expenditures		\$ 13,000	(vi)		Accounting adjustment.
08-40	04/16/08	General Fund Leisure Services	Parks & Recreation	Sanlando Park	Sanlando Park	Capital Equipment Operating Equipment		\$ 6,000	(vi)		Accounting adjustment.