

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Approval of Commissioner's Travel Expenses

**DEPARTMENT:** County Manager Office

**DIVISION:**

**AUTHORIZED BY:** Cindy Coto

**CONTACT:** Cynthia Coto

**EXT:** 7211

**MOTION/RECOMMENDATION:**

Approval by the Board of County Commissioners for reimbursement of miscellaneous travel expenses for Commissioner Carlton Henley.

County-wide

Cynthia Coto

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**BACKGROUND:**

Travel voucher/details attached.

**STAFF RECOMMENDATION:**

Staff recommends Board approval for reimbursement of miscellaneous travel expenses for Commissioner Carlton Henley.

**ATTACHMENTS:**

1. Travel Voucher - Henley

<b>Additionally Reviewed By:</b> No additional reviews
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Rec'd 6-12-09

# DOCUMENT ACTION FORM

Commission 6-12-09

**SUBJECT:**

Travel Reimbursement

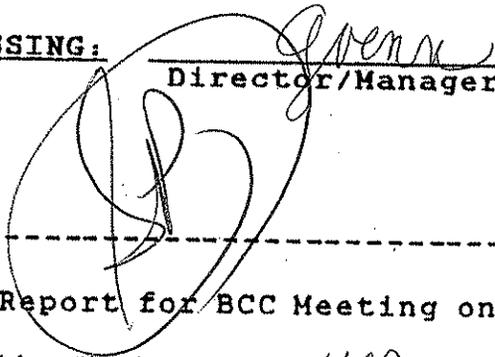
RECEIVED

JUN 12 2009

SEMINOLE COUNTY  
COUNTY MANAGER

**AUTHORITY FOR PROCESSING:**

Director/Manager Signature



- 1. To be placed on Report for BCC Meeting on 6-23-09
- 2. Signature Needed by Chairman yes
- 3. Board Approved on (Date) \_\_\_\_\_
- 3. Other (Specify) \_\_\_\_\_

**NOTE:** One original and one copy of document or letter needed for original signature (Not applicable for Resolutions or Ordinances - original only.)

Additional copies of documents should be forwarded if applicable and required for proper distribution.

**DIRECTIONS FROM ORIGINATING DEPARTMENT FOR FINAL PROCESSING OF ORIGINAL, EXECUTED DOCUMENTS BY COUNTY COMMISSION RECORDS.**

Please return to District 4 for processing.  
Do not send to Records!

Thanks  
Gretchen