
**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Seminole County, Seminole County Sheriff's Office and Lake Markham Preserve Homeowners Association, Inc. Traffic Enforcement Agreement

DEPARTMENT: Public Works

DIVISION: Traffic Engineering

AUTHORIZED BY: Gary Johnson

CONTACT: Melonie C. Barrington, P.E.

EXT: 5676

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute a Traffic Enforcement Agreement between Seminole County, Seminole County Sheriff's Office and Lake Markham Preserve Homeowners Association, Inc.

District 5 Brenda Carey

Melonie C. Barrington

BACKGROUND:

Traffic Engineering has received a request from Lake Markham Preserve Homeowners Association, Inc. to execute a Traffic Enforcement Agreement for the purpose of authorizing the Seminole County Sheriff's Office to enforce regulatory signs within their subdivision.

All necessary signing improvements have been made by the Homeowners Association. The Traffic Engineering Division has inspected and approved the signage as complying with traffic standards set forth in Section 316.0747, Florida Statutes. The appropriate contractual agreement has been provided with the necessary signatures from the Sheriff and the Homeowners Association's President.

STAFF RECOMMENDATION:

Staff recommends the Board approve and authorize the Chairman to execute a Traffic Enforcement Agreement between Seminole County, Seminole County Sheriff's Office and Lake Markham Preserve Homeowners Association, Inc.

ATTACHMENTS:

1. Traffic Enforcement Agreement
2. Exhibit A - Location Map
3. Certificate of Insurance

Additionally Reviewed By:

County Attorney Review (Susan Dietrich)

**SEMINOLE COUNTY, SEMINOLE COUNTY SHERIFF'S OFFICE AND
LAKE MARKHAM PRESERVE HOMEOWNERS ASSOCIATION, INC.
TRAFFIC ENFORCEMENT AGREEMENT**

THIS AGREEMENT is made and entered this _____ day of _____, 2007, by and between **SEMINOLE COUNTY**, a political subdivision of the State of Florida, whose address is Seminole County Services Building, 1101 East First Street, Sanford, Florida 32771, hereinafter referred to as "COUNTY"; the **SEMINOLE COUNTY SHERIFF'S OFFICE**, a constitutional office of the State of Florida, whose address is Public Safety Building, 100 Bush Boulevard, Sanford, Florida 32773, hereinafter referred to as "SHERIFF" (which shall also include the Sheriff's deputies whenever acting on behalf of the Seminole County Sheriff's Office), and **LAKE MARKHAM PRESERVE HOMEOWNERS ASSOCIATION, INC.**, a Florida non profit corporation, whose principal address is 882 Jackson Avenue, Winter Park, Florida 32789, hereinafter referred to as "ASSOCIATION".

W I T N E S S E T H:

WHEREAS, the COUNTY may exercise jurisdiction, to the extent of a public purpose, over any private road or roads located in the unincorporated area under written agreement as authorized by Section 316.006, Florida Statutes; and

WHEREAS, the SHERIFF is empowered to enforce the State Uniform Traffic Control provisions in Seminole County pursuant to Section 30.15, Florida Statutes; and

WHEREAS, the ASSOCIATION wishes to preserve the subject private roads of its subdivision as private roads that remain under the control of the ASSOCIATION without any transfer of jurisdiction, ownership, use, or any other rights to the public other than limited statutory jurisdiction accepted by the public authorities who are parties to this Agreement to enforce the State Uniform Traffic Control provisions; and

WHEREAS, the COUNTY, SHERIFF and ASSOCIATION, in the interest of the public's health, safety, morals and welfare, desire to establish terms and conditions for the assumption of jurisdiction limited to the public purpose of enforcing the State Uniform Traffic Control provisions on the private roads owned or controlled by the ASSOCIATION; and

WHEREAS, this Agreement is authorized pursuant to the provisions of Chapters 30, 125, 163 and 316, Florida Statutes, as well as other applicable law.

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the COUNTY, SHERIFF and ASSOCIATION agree as follows:

SECTION 1. PURPOSE. The purpose of this Agreement is to establish the terms and conditions under which the COUNTY will assume a limited jurisdiction for the public purpose of complying with Section 316.006, Florida Statutes, and the SHERIFF will provide State Uniform Traffic Control enforcement over the private roads under the ownership or control of the ASSOCIATION.

SECTION 2. TERM. This Agreement shall become effective upon execution by all parties, and shall run through the day before that date in the next calendar year and shall automatically be renewed thereafter for successive periods not to exceed one (1) year each, unless earlier terminated as provided herein.

SECTION 3. PRIVATE ROADS. The COUNTY shall assume jurisdiction over and the SHERIFF shall enforce the State Uniform Traffic Control provisions over the private roads under the ownership or control of the ASSOCIATION (the "Roads") on the attached Exhibit "A", which is incorporated by reference into this Agreement, except that neither the COUNTY nor SHERIFF shall have any responsibility for designing, installing, maintaining, or removing signage, striping, paving, or any

other physical features, objects, or materials. The ASSOCIATION warrants that it is the sole owner of the Roads identified in Exhibit "A", or that it has, to the extent of the purposes of this Agreement, control of such Roads by written authorization signed by the owner(s) of the title to such Roads or parts thereof. The ASSOCIATION shall be responsible for complying with Section 316.0747, Florida Statutes, regarding the installation of traffic control devices in or about the Roads.

SECTION 4. SHERIFF'S RESPONSIBILITIES.

(a) The SHERIFF shall be solely responsible for traffic control and enforcement of the State Uniform Traffic Control provisions on the Roads identified on the attached Exhibit "A".

(b) The SHERIFF shall be solely responsible for the means and methods of enforcement including the scheduling of patrols and the use of radar or other methods of enforcement. The ASSOCIATION may provide input relating to desired scheduling of patrols, all subject to the SHERIFF's sole determination as to time and frequency of patrols and the use of radar.

(c) The SHERIFF is authorized by the ASSOCIATION to perform random or routine patrols of the Roads for general law enforcement purposes in addition to traffic enforcement.

SECTION 5. COMPENSATION.

(a) The ASSOCIATION, by payment of an hourly rate, shall reimburse the SHERIFF for all actual costs resulting to the SHERIFF from the provision of extended traffic enforcement services on the Roads. "Extended traffic enforcement services" shall mean the presence or activities of the Sheriff on the Roads:

(1) in excess of four (4) hours in a week when at the written request of the ASSOCIATION for specific schedules or activities, such as requesting radar and speed enforcement; or

(2) for special enforcement details or operations.

(b) For the initial term of this Agreement, the ASSOCIATION shall pay the SHERIFF the sum of THIRTY-FIVE AND 60/100 DOLLARS (\$35.60) per deputy-hour as compensation for the actual costs of extended traffic enforcement services. No reimbursement shall be required for services by SHERIFF's deputies who are on routine or random patrol, except when such services are part of extended traffic enforcement services.

(c) The hourly rate for provision of extended traffic enforcement services provided by the SHERIFF shall be adjusted annually on or after October 1st of each successive term of this Agreement to accurately reflect the actual hourly costs of all deputies' activities contemplated by this Agreement. If SHERIFF's actual hourly costs increase, the COUNTY may, and the SHERIFF shall provide the ASSOCIATION with thirty (30) days' written notice of the increased rate to be charged under this Section.

SECTION 6. PAYMENT AND BILLING.

(a) The SHERIFF shall render to the ASSOCIATION, at the close of each calendar month in which extended traffic enforcement services have been rendered, an itemized invoice describing both the billable and non-billable services rendered, the average hourly cost of the billable services, and any other information required by this Agreement.

(b) Payment by the ASSOCIATION shall be made within thirty (30) days of receipt of the SHERIFF'S invoice.

SECTION 7. INDEMNIFICATION.

(a) The ASSOCIATION shall, at all times hereafter, indemnify and hold harmless COUNTY and SHERIFF, their commissioners, officers, agents,

servants and employees, individually and collectively, from and against any damages, losses and causes of action arising out of any and all errors, omissions, defaults or negligent acts of ASSOCIATION, its officers, directors, agents, servants or employees in the performance of its duties and obligations under this Agreement or the services provided by the COUNTY and the SHERIFF pursuant to this Agreement unless such liability arises from the negligence of either the COUNTY or SHERIFF or misconduct by their agents or employees provided that the agent or employee is acting within the scope of their agency or employment.

(b) For purpose of liability, the COUNTY and the SHERIFF are protected by sovereign immunity in accordance with State law. This Agreement shall not constitute a waiver of immunity by such parties nor the ASSOCIATION's consent to such parties' waiver thereof as to any matter to which such immunity would apply, except to the limited extent set forth in Section 768.28, Florida Statutes.

SECTION 8. INSURANCE.

(a) ASSOCIATION shall provide, pay for, and maintain in force at all times during the term of this Agreement such General Liability Insurance and Property Damage Insurance as will provide to COUNTY and the SHERIFF the protection contained in the foregoing Indemnification provision.

(b) Policies shall be issued only by companies authorized by certificates of authority issued to the companies by the Department of Insurance of the State of Florida to conduct business in the State of Florida and which maintain a Best's Rating of "A" or better and a Financial Size Category of "VII" or better according to the A.M. Best Company.

(c) ASSOCIATION shall protect COUNTY and the SHERIFF by specifically naming "SEMINOLE COUNTY, a political subdivision of the

State of Florida" and the "SEMINOLE COUNTY SHERIFF'S OFFICE, a constitutional office of the State of Florida" as additional insured under such policies. Such policies shall contain, as a minimum, the following provisions, coverage and policy limits of liability:

General Liability Insurance. The ASSOCIATION shall carry limits of not less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) for injuries, including accidental or wrongful death to any one person, and, subject to the same limit for each person, in an amount not less than TWO MILLION AND NO/100 DOLLARS (\$2,000,000.00) on account of any one (1) occurrence.

(d) Prior to commencement of services hereunder, ASSOCIATION shall furnish to COUNTY and the SHERIFF a certificate of insurance evidencing the insurance required under this Agreement. Said certificate shall name and list COUNTY and SHERIFF as certificate holders and as additional insured under such policies.

(e) The policies and certificate of insurance shall additionally contain and list endorsements from the company that is issuing the policies: (i.) that said company meets the requirements set forth in Section 8(b) of this Agreement, (ii.) that any cancellation or any material change in the policies adversely affecting the interests of COUNTY or the SHERIFF in such insurance shall not be effective until thirty (30) days after written notice thereof to COUNTY and the SHERIFF, and (iii.) that the Association agrees to indemnify, and hold harmless COUNTY and SHERIFF, their commissioners, officers, agents, servants and employees, individually or collectively, in accordance with Section 7 of this Agreement. COUNTY or the SHERIFF may require a certified copy of such policies to be delivered by ASSOCIATION at any time.

(f) If, during the period which an insurance company is providing the insurance coverage required by this Agreement, an insurance company shall:

(1) lose its Certificate of Authority or

(2) fail to maintain the Best's Rating and Financial Size Category, ASSOCIATION shall, as soon as ASSOCIATION has knowledge of any such circumstance, immediately notify COUNTY and the SHERIFF and immediately replace the insurance coverage provided by the insurance company with a different insurance company meeting the requirements of this Agreement. Until such time as ASSOCIATION has replaced the unacceptable insurer with an insurer acceptable to COUNTY and the SHERIFF, ASSOCIATION shall be deemed to be in default of this Agreement.

(g) The maintenance of the insurance coverage set forth herein shall not be construed to limit ASSOCIATION's liability under the provisions of Section 7 of this Agreement.

(h) ASSOCIATION agrees to insert the substance of this clause, including this subsection (h), in all contracts and subcontracts hereunder, if any.

SECTION 9. TERMINATION OR ASSIGNMENT. This Agreement may be terminated by any one of the parties at any time, with or without cause, upon not less than thirty (30) days' written notice delivered to each of the other parties, or immediately, at the option of the COUNTY or the SHERIFF, in the event any of the terms, covenants or conditions of this Agreement have been violated by ASSOCIATION. None of the parties shall assign this Agreement, or any interest arising herein, without the written consent of the other parties.

SECTION 10. REPRESENTATIONS. The undersigned persons signing on behalf of a party each represent that (s)he is the designated officer or general partner acting for that party; that this document has been

reviewed and duly approved for execution by all necessary general partners, officers or directors of the named entity for which (s)he purports to sign with all the formalities required by law for such named entity to enter into a binding agreement; and that the respective entity has likewise authorized the undersigned to bind said entity to the terms and conditions contained herein. Said formalities of law include, without limitation, any need for a supermajority vote of the homeowners' association membership if such is required by its charter, bylaws or otherwise.

SECTION 11. INDEPENDENT CONTRACTOR. The relationship of the ASSOCIATION to the COUNTY or SHERIFF is that of independent contractor and not that of employee. No statement contained in this Agreement shall be construed so as to find the ASSOCIATION an employee of the COUNTY or SHERIFF, and the ASSOCIATION shall be entitled to none of the rights, privileges or benefits of COUNTY or SHERIFF employees.

SECTION 12. EMPLOYEE STATUS. Persons employed by the ASSOCIATION in the performance of services and functions pursuant to this Agreement shall have no claim to pension, workers' compensation, unemployment compensation, civil service or other employee rights or privileges granted to the COUNTY's or SHERIFF's officers and employees either by operation of law or by the COUNTY or SHERIFF.

SECTION 13. ENTIRE AGREEMENT.

(a) It is understood and agreed that the entire Agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

(b) Any alterations, amendments, deletions, or waivers of the provisions of this Agreement except the annual actual cost adjustment

set forth in Section 5(c) of this Agreement shall be valid only when expressed in writing and duly signed by all of the parties.

SECTION 14. NOTICES. Whenever any one of the parties desires to give notice unto the others, notice may be sent to:

For COUNTY:

Board of County Commissioners
Seminole County Services Building
1101 East First Street
Sanford, Florida 32771

For SHERIFF:

Director, Patrol Division
Public Safety Building
100 Bush Boulevard
Sanford, Florida 32773

For ASSOCIATION:

Brett Jordan, Registered Agent
Lake Markham Preserve Homeowners Association, Inc.
882 Jackson Avenue, Winter Park, Florida 32789

Any of the parties may change, by written notice as provided herein, its address or person for receipt of notices. ASSOCIATION may amend Exhibit "A" from time to time by giving written notice containing the complete diagram of private roads under ASSOCIATION's ownership or control, as amended, to both COUNTY and SHERIFF.

SECTION 15. PUBLIC RECORDS LAW. The parties acknowledge the obligations set forth in Chapter 119, Florida Statutes, to release public records to members of the public upon request. The parties acknowledge that the COUNTY and SHERIFF are required to comply with Chapter 119, Florida Statutes, in the handling of the materials created under this Agreement and that said statute controls over the terms of this Agreement.

SECTION 16. CONFLICT OF INTEREST.

(a) The ASSOCIATION agrees that it will not engage in any action that would create a conflict of interest in the performance of its obligations pursuant to this Agreement with the COUNTY or SHERIFF or which would violate or cause others to violate the provisions of Part III, Chapter 112, Florida Statutes, relating to ethics in government.

(b) The ASSOCIATION hereby certifies that no officer, agent or employee of the COUNTY or SHERIFF has any material interest (as defined in Section 112.312(15), Florida Statutes, as over 5% of the total assets or capital stock) either directly or indirectly, in the ASSOCIATION, and that no such person shall have any such interest during the term of this Agreement.

(c) The ASSOCIATION shall have the continuing duty to report to the COUNTY any information that indicates a possible violation of this Section.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

WITNESSES:

Tiffany Davis
Tiffany Davis
Print Name
Sandra Cannon
Sandra Cannon
Print Name

SEMINOLE COUNTY SHERIFF'S OFFICE

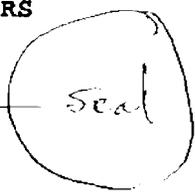
By: [Signature]
DONALD F. ESLINGER, Sheriff
Date: 6/18/07

ATTEST:

[Signature]
ERIK MIRANDA Secretary
(CORPORATE SEAL)

LAKE MARKHAM PRESERVE HOMEOWNERS ASSOCIATION, INC.

By: [Signature]
KAVAN Rahbar, President
Date: May 17, 2007



ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
CARLTON D. HENLEY, Chairman

Date: _____

For the use and reliance of
the Board Seminole County only.

As authorized for execution by
of County Commissioners at its
_____, 2007 regular
meeting.

Approved as to form and legal
sufficiency.

County Attorney

SED/lpk/jjr
4/25/07; 4/27/07
P:\Users\lkennedy\My Documents\Public Works\Traffic Enforcement Agt-Lake Markham
Preserve HOA.doc

Attachment:
Exhibit A - List of Roads

Lake Markham Preserve
Traffic Enforcement Agreement
3/28/07
District 5

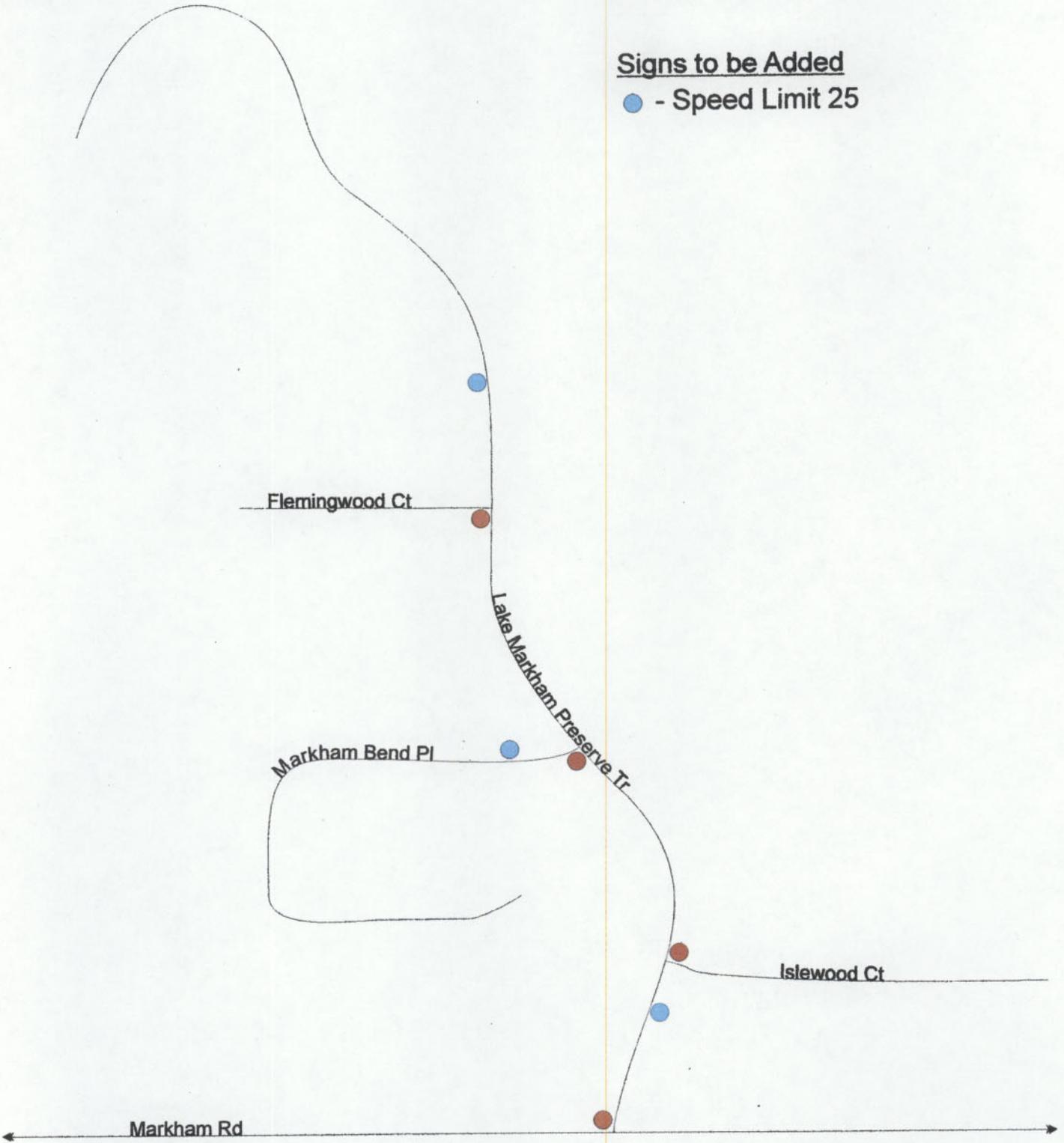


Existing Signs

● - Stop Sign

Signs to be Added

● - Speed Limit 25



ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/22/2007

PRODUCER (407)898-2211 FAX (407)898-1850
Closson Insurance Agency, LLC
Post Office Box 547275
Orlando, FL 32854-7275

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED Lake Markham Preserve
DBA: Lake Markham Preserve HOA Inc.
882 Jackson Avenue
Winter Park, FL 32789

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A. Penn America	
INSURER B. United States Liability Ins Co	
INSURER C.	
INSURER D.	
INSURER E.	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY	PAC6643287	03/07/2007	03/07/2008	EACH OCCURRENCE \$ 1,000,000
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$500 Deductible per Claim GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC AGG \$ AUTO ONLY AGG \$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS OTH-ER E. L. EACH ACCIDENT \$ E. L. DISEASE - EA EMPLOYEE \$ E. L. DISEASE - POLICY LIMIT \$
B		OTHER Director and Officer Liability	CAP0072538	03/07/2007	03/07/2008	\$1,000,000 Limit \$1,000 Deductible each claim

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
Seminole County is added as additional insured as respect general liability

CERTIFICATE HOLDER

Seminole County
c/o Traffic Engineering
140 Bush Loop
Sanford, FL 32773

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Lenise Zika/KSS

Lenise A. Zika