

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: BCR #09-18 - \$10,000 - Environmental Services - Water & Sewer Operating Fund - Tractor

DEPARTMENT: Fiscal Services

DIVISION: Budget

AUTHORIZED BY: Lisa Spriggs

CONTACT: Karen Hufman

EXT: 7173

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute Budget Change Request (BCR) #09-18 through the Water & Sewer Operating Fund in the amount of \$10,000.00 for a substitute equipment purchase.

County-wide

Lin Polk

BACKGROUND:

The Water and Sewer Division is in need of a **Tractor** to continue operations by relocating trailers that become full of sludge at the Yankee Lake Regional Water Reclamation Facility.

The Solid Waste Division has a tractor they will transfer to Water and Sewer at the market value of \$10,000. The Water and Sewer Fund has re-prioritized its equipment needs and will have available budget to facilitate this purchase. The attached Budget Change Request will document Board approval of utilizing the available equipment budget for substitute equipment and does not reflect a budgetary amount.

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize the Chairman to execute Budget Change Request (BCR) #09-18 through the Water & Sewer Operating Fund in the amount of \$10,000.00 for a substitute equipment purchase.

ATTACHMENTS:

1. BCR 09-18 Tractor

<p>Additionally Reviewed By: No additional reviews</p>

*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 5/05/09
 FROM: Department Environmental Services
 Division Water & Sewer Operations

BCR	<input checked="" type="checkbox"/>	09-18

WHAT IS NEEDED:

<p align="center">Operational Adjustment</p> <input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Cost) <input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Scope) <input type="checkbox"/> New program or service: program or service is not in this fiscal year's budget.	<p align="center">Project Adjustment</p> <input type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increased Cost) <input type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increase Scope) <input type="checkbox"/> New project: Project is not in this fiscal year's budget.
--	---

Detailed Explanation:

Need approval to utilize available budget in equipment line to purchase different equipment than what the available budget was originally appropriated for. Administrative Code requires Board approval via Section I (3) (a) (v).

Fund # 40100 Fund Name Water & Sewer Operating Fund

	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER FROM	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	TOTAL			\$ _____

	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER TO	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	TOTAL			\$ _____

RECOMMENDATION: Approval Date 7/30/09 Analyst K Huffman Budget Manager _____

REVIEW: FS Director _____ County Manager _____

BCC APPROVAL: BCC Meeting Date 8/25 Date Signed _____ Signature Bob Dallari, Chairman

FINANCE: Transfer has been posted Date _____ Signature _____