

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Fee Resolution - Administrative Code Section 20.5 Revisions/Seminole County Animal Services

**DEPARTMENT:** Public Safety

**DIVISION:** Animal Services

**AUTHORIZED BY:** Tad Stone

**CONTACT:** Shelly Brubaker

**EXT:** 5000

**MOTION/RECOMMENDATION:**

Approve and authorize the Chairman to execute a Resolution revising Seminole County Administrative Code, Section 20.5, Animal Services Program.

County-wide

Tad Stone

**BACKGROUND:**

The Seminole County Code, Chapter 20, Animals and Fowl, authorizes the Board of County Commissioners to establish fees to carry out the duties of the Animal Services Division. From time to time the fees established under Section 20.5 of the Seminole County Administrative Code are evaluated by the Animal Services Division to ensure fees align with the current cost of services and to recommend revisions to maintain that alignment. At the June 11, 2009, meeting the Animal Control Board unanimously recommended, to the Director of Public Safety, to support the adoption of the fee revisions as presented under this agenda item.

**STAFF RECOMMENDATION:**

Staff recommends that the Board approve and authorize the Chairman to execute a Resolution revising Seminole County Administrative Code, Section 20.5, Animal Services Program.

**ATTACHMENTS:**

- 1. Resolution
- 2. Revised Proposed Section 20.5

<p><b>Additionally Reviewed By:</b></p> <p><input checked="" type="checkbox"/> County Attorney Review ( Ann Colby )</p>
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THE FOLLOWING RESOLUTION WAS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA, AT THEIR REGULARLY SCHEDULED MEETING ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

WHEREAS, Seminole County Ordinance No. 89-28 created the Seminole County Administrative Code; and

WHEREAS, Seminole County Resolution Numbers 89-R-438 and 05-R-151 adopted the Seminole County Administrative Code; and

WHEREAS, the Seminole County Administrative Code needs to be amended from time to time to reflect changes in the administration of County government, and

WHEREAS, the Board of County Commissioners has determined that fees shall be adopted from time to time, to cover all or a portion of the costs of the Animal Services programs operated by Seminole County; and

WHEREAS, the Board of County Commissioners recognizes that new or revised fees are periodically needed to cover new programs or new costs,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEMINOLE COUNTY, FLORIDA THAT,

The Seminole County Administrative Code is hereby amended by revisions, additions, and deletions in Section 20.5, "Animal Services Program", as more particularly described in the attachment.

*(Signature Page Follows)*

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
SEMINOLE COUNTY, FLORIDA

\_\_\_\_\_  
MARYANNE MORSE  
Clerk to the Board of  
County Commissioners of  
Seminole County, Florida.

By: \_\_\_\_\_  
BOB DALLARI, Chairman

Date: \_\_\_\_\_

Attachment  
Section 20.5 "Animal Services Program"

Not for Execution

**SECTION 20. FEE RESOLUTIONS**

**20.5 ANIMAL SERVICES PROGRAM**

**A. PURPOSE.** To establish fees for licensing, impoundment, and such other fees as necessary to carry out the duties and responsibilities of the Animal Services program.

**B. SERVICES.**

(1) Provides an Adoption Sterilization Program with one or more veterinarians located within Seminole County.

~~(2) Provides an incentive to animal owners to sterilize their pets through a rebate on the costs of sterilizing animals not adopted through Animal Services.~~

~~(3) Provides nuisance animal traps to County residents at no charge.~~

~~(4) provides permanent identification through a microchip identification program to facilitate reuniting lost pets with their owners, thus reducing euthanasia rates.~~

(2) Provides a Pet License Program to register rabies susceptible dogs, cats and ferrets.

(3) Provides facilities to quarantine rabies susceptible animals that may have exposed humans to the rabies virus.

(4) Provides facilities to impound animals found off their owners' property.

(5) Provides a Commercial Kennel License Program to establish and enforce standards for the care and housing of animals.

(6) Provides for the registration of dogs declared as dangerous.

(7) Provides a means to animal owners to euthanize and dispose of their animals.

**C. LICENSE FEES.**

<del>(1) Annual License Fee for a sterilized dog or cat</del>	<del>\$ 6.00</del>
<del>(2) Annual License Fee for an unsterilized dog or cat</del>	<del>11.00</del>
<del>(3) Rabies Vaccination fee</del>	<del>10.00</del>
<del>(4) Annual Commercial Kennel License fee</del>	<del>125.00</del>
<del>(5) Late fee for failure to renew annual Commercial Kennel License fee</del>	

 **SEMINOLE COUNTY ADMINISTRATIVE CODE**

(a)	First month	25.00
(b)	Additional late fee, second month	50.00
(c)	Additional late fee, third and each succeeding month	75.00
(6)	Replacement license tag for lost or damaged tag	2.00
(7)	Certificate of Registration for Dangerous Dog Annual Fee	200.00

**(1) Pet License Fees**

(a)	Altered dog, cat or ferret	\$ 5.00
(b)	Intact dog, cat or ferret	\$ 35.00
(c)	Replacement license tag	\$ 2.00
(d)	Service dogs with proof from certifying agency	\$ 0.00
(e)	Residents 65 years and older	\$ 0.00
(f)	Law enforcement dogs	\$ 0.00

**(2) Commercial kennel license fees**

(a)	Annual fee	\$125.00
(b)	Late fee, 1 <sup>st</sup> month	\$ 25.00
(c)	Additional late fee, 2 <sup>nd</sup> month	\$ 50.00
(d)	Additional late fee, 3 <sup>rd</sup> and each succeeding month	\$ 75.00

**D. DANGEROUS DOGS FEES.**

(1)	Certificate of Registration, initial fee	\$250.00
(2)	Certificate of Registration, annual fee	\$200.00
(a)	<u>Five years from the execution of the Certificate of Registration for a Dangerous Dog the owner of such dog may petition the Seminole County Animal Control Board to reduce the annual fee by \$50.00. The Petition shall be scheduled as an agenda item and heard at a regularly scheduled Animal Control Board meeting with prior notice.</u>	
(b)	<u>Seven years from the execution of the Certificate of Registration for a Dangerous Dog the owner of such dog may petition the Seminole County Animal Control Board to reduce the annual fee by an additional \$50.00. The Petition shall be scheduled as an agenda item and heard at a regularly scheduled Animal Control Board meeting with prior notice.</u>	
(c)	<u>The minimum annual fee shall be \$100.00 and shall remain in effect for the life of the dog.</u>	
(d)	<u>A person owning a dangerous dog whereby the annual fee was heretofore established at \$50.00 shall be exempt from this part and the \$50.00 annual fee shall remain unchanged for the life of the dog despite any future change in the Animal Services fee resolution.</u>	
(3)	Rabies vaccination fee	\$ 10.00
(4)	Dangerous dog warning sign, each	\$ 4.00

(5)	<u>Additional pet license fee, altered</u>	<u>\$ 5.00</u>
(6)	<u>Additional pet license fee, intact</u>	<u>\$ 35.00</u>
(7)	<u>Additional microchip identification implant fee</u>	<u>\$ 5.00</u>

~~**D. REBATE PROGRAM.** A rebate program is maintained for dogs and cats not adopted through Animal Services. County residents owning a currently inoculated and validly licensed animal not adopted from Animal Services may apply, within thirty (30) days of the animal sterilization, for a \$25.00 rebate to assist in offsetting the costs of such sterilization. The Animal Control Official shall approve all requests for the \$25.00 rebate upon presentation of required information. There shall be one (1) sterilization rebate per dog or cat.~~

**E. REDEMPTION FEES.**

(1) ~~Redemption of a dog, cat or other like-size animals:~~

- (a) ~~Impoundment fee, each animal, first offense~~ ~~\$ 25.00~~
  - (b) ~~for each additional offense an additional fee of~~ ~~25.00~~
- ~~for example:~~

- (i) ~~second offense~~ ~~50.00~~
  - (ii) ~~third offense~~ ~~75.00~~
  - (iii) ~~fourth offense~~ ~~100.00~~
- ~~and continuing on as offenses dictate~~

- (c) ~~additional board, per day~~ ~~5.00~~
- (d) ~~microchip identification implant~~ ~~5.00~~

(2) ~~Redemption of livestock\* (horse, cow, swine, and like-size animal)~~

(a) ~~If picked up and impounded during normal working hours:~~

- (i) ~~impoundment fee, each animal~~ ~~75.00~~
- (ii) ~~additional board, per day~~ ~~10.00~~

(b) ~~If picked up and impounded outside normal working hours:~~

- (i) ~~impoundment fee, each animal~~ ~~100.00~~
- (ii) ~~additional board, per day~~ ~~10.00~~

(1) Impound fee for a dog, cat or any animal excluding livestock

(a)	<u>1<sup>st</sup> Offense</u>	<u>\$ 50.00</u>
(b)	<u>Additional impound fee for each additional offense</u>	<u>\$ 50.00</u>
	<u>For example:</u>	
	<u>2<sup>nd</sup> offense</u>	<u>\$100.00</u>
	<u>3<sup>rd</sup> offense</u>	<u>\$150.00</u>

	<u>4<sup>th</sup> offense</u>	<u>\$200.00</u>
	<u>Impound fees shall compound as offenses accumulate.</u>	
	<u>There shall be no cap on impound fees.</u>	
(c)	<u>Additional board fee, per day</u>	<u>\$ 10.00</u>
(d)	<u>Additional rabies vaccination fee</u>	<u>\$ 10.00</u>
(e)	<u>Additional pet license fee, altered</u>	<u>\$ 5.00</u>
(f)	<u>Additional pet license fee, intact</u>	<u>\$ 35.00</u>
(g)	<u>Additional microchip identification implant fee</u>	<u>\$ 5.00</u>
(h)	<u>Additional cardboard carrier fee if the owner fails to provide an adequate pet carrier</u>	<u>\$ 3.00</u>
(i)	<u>Additional leash fee if the owner fails to provide a leash</u>	<u>\$ 3.00</u>
(j)	<u>Additional cost for emergency veterinarian services to include examination, medicine, supplies and tests equal to those billed to Animal Services and owed at the time the animal is redeemed</u>	<u>Varies</u>
(2)	<u>Impound fee for livestock</u>	
(e)	<u>Impound occurred during normal working hours defined as Monday thru Friday, 8:00 a.m. – 6:00 p.m.; Saturday, 8:00 a.m. – 4:00 p.m.</u>	<u>\$ 150.00</u>
(b)	<u>Impound occurred outside normal working hours</u>	<u>\$ 200.00</u>
(c)	<u>Additional board fee, per day</u>	<u>\$ 20.00</u>
(d)	<u>Additional cost for veterinarian services to include examination, medicine, supplies and tests (Coggins test required on all horses) equal to those costs billed to Animal Services and owed at the time the animal is redeemed</u>	<u>Varies</u>

\* It is the owner's responsibility to provide safe and adequate transportation for redemption of livestock. Under no circumstances will Animal Services personnel provide transportation for redeemed livestock.

**F. QUARANTINE FEES.**

(1)	<u>Fee to pick up and quarantine a dog, cat or ferret suspected of exposing rabies to a person, and transporting the animal to either Animal Services shelter facility or a veterinary clinic</u>	<u>\$ 50.00</u>
(2)	<u>Additional board, per day for an animal confined in quarantine</u>	<u>\$ 20.00</u>
(3)	<u>Additional rabies vaccination fee</u>	<u>\$ 10.00</u>
(4)	<u>Additional pet license fee, altered</u>	<u>\$ 5.00</u>
(5)	<u>Additional pet license fee, intact</u>	<u>\$ 35.00</u>
(6)	<u>Additional microchip identification implant fee</u>	<u>\$ 5.00</u>

**F.G. ADOPTION FEES.**

- (1) — Dog:
  - (a) — adoption fee, male or female ..... 5.00
  - (b) — sterilization certificate, male ..... 50.00
  - (c) — sterilization certificate, female ..... 60.00

- (2) — Cat:
  - (a) — adoption fee male or female ..... 5.00
  - (b) — sterilization certificate, male ..... 30.00
  - (c) — sterilization certificate, female ..... 40.00

- (3) — Livestock:
  - (a) — weighing under 350 pounds ..... 35.00
  - (b) — weighing 350 pounds or more ..... 125.00

- (4) — Small animals/livestock (i.e. rabbit, gerbils, etc) ..... 5.00
- (5) — Microchip identification implant ..... 5.00

- (1) Dog adoption
  - (a) Dog adoption fee, male or female ..... \$ 65.00
  - (b) Additional pet license fee ..... \$ 5.00

- (2) Cat adoption
  - (a) Cat adoption fee, male or female ..... \$ 65.00
  - (b) Additional pet license fee ..... \$ 5.00

- (3) Livestock adoption
  - (a) Livestock adoption fee, weighing under 350 pounds ..... \$ 35.00
  - (b) Livestock adoption fee, weighing over 350 pounds ..... \$125.00

- (4) Small animal/small livestock
  - (a) Adoption fee ..... \$ 5.00

**G.H. EUTHANASIA & DISPOSAL FEES.**

- (1) — Euthanasia/Disposal:
  - (a) — private domestic ..... 10.00
  - (b) — commercial ..... 30.00

Euthanasia and/or disposal

(a)	<u>Privately owned dog or cat</u>	<u>\$ 20.00</u>
(b)	<u>Commercially owned dog or cat</u>	<u>\$ 40.00</u>

**H.I. COLLECTED FEES.** All fees collected are to be deposited in the General Fund to help offset the operations of Animal Services.

**H.J. AUTHORITY.** Resolution 2005-R-14 adopted January 25, 2005